

## GRADES

To successfully complete any ELTU Degree Program, the student must pass all courses within their chosen degree program with a grade C or higher. Papers and assignments will be evaluated and graded on the Grading Rubric (*see Grading Rubric*). For Seminars and Seminar certificates, the student will receive a mark of 'Pass' or 'Fail.' Work assignments will be evaluated and graded on the following grading rubric.

## GRADUATION COMPLETION REQUIREMENTS

To obtain your ELTU degree or program certificate of completion, Elevation Life Transformation students must pay tuition and fees in full, including all graduation fees. An average cumulative GPA of 2.0 or letter grade of C or above is required for graduation from any of our Programs. Seminar courses require a grade of Pass or Fail, rather than a letter grade. Students who meet these requirements will be invited to participate in a formal graduation service celebrating their accomplishments in the Program or Seminar series. Students who do not pay their fees in time or provide an RSVP reply to the graduation registration service to attend the formal graduation celebration will automatically receive their completion degree or certificate documents in the US postal mail service once the full mandatory graduation fee requirement is met.

### Maximum Time Allowed

The suggested maximum time to complete a program depends on the designated program. If a student fails to graduate and does not wish to cancel after the maximum time allowed in a program or seminar series, the student is subject to an Extended Program Fee (*see policy on Extended Program Fee under the School Catalog section on Tuition, Fees, and Expenses*). In no circumstance will a student who is enrolled for a program of 40 contact hours or more be allowed to complete requirements to graduate more than 40 months after initial program enrollment or seminar series enrollment.

GRADUATION COMPLETION REQUIREMENTS

**Grading Rubric**

GRADE/ RATING	REVIEW AND EVALUATION OF WORK/ DESCRIPTION OF QUALITY, QUANTITY, & SUBSTANCE OF SUBMITTED WORK WHERE APPLICABLE	SCORE/ RANGE	GRADE POINT VALUE RANGE
<b>A</b>  <b>****</b>  <b>Pass</b>	<i>In addition to the requirements for grade levels B &amp; C:</i> Work papers and assignments submitted by the student express a substantial understanding and depiction of the course. The student's submitted work material provides written expressions that show student has accomplished all Learning Objectives for the course or assignment. Learning Objectives are clearly identified in the student's work and examples are sometimes provided by the student of the Learning Objectives. The student shows how the Learning Objectives are integrated into the student's life or surroundings. Page number citations are properly used to show support from where the student's statements are derived for the work being submitted. In addition, the student has posted at least once weekly to any Discussion Forums posted or offered live by Instructor.	<i>91 or higher</i>	<i>4.0</i>
<b>B</b>  <b>****</b>  <b>Pass</b>	<i>In addition to the requirements for grade level C:</i> Work papers and assignments submitted by the student include more than a moderate understanding and depiction. Student provides written expressions that not only show a full summary of how he/she clearly read the required textbook, but also formed a defensible argument for or against the material with minimal to no errors in form, structure, or composition of the work assigned. Discussions and/or participation activities met is more than required minimums.	<i>80-90</i>	<i>3.0</i>
<b>C</b>  <b>****</b>  <b>Pass</b>	The work presented demonstrates the student's rendition of a good understanding of the Instructor's assignment, lab, and other required class related activities. The student followed instructions submitting at least the minimum required page limit describing what was read in the required textbook. Material statements or quotes referred to in the student's paper or materials are properly cited with source name and page number where the statement or reference is found; all work appears to be the result of the student's own words and no plagiarism. Student provided the proper assignment(s) back to Instructor free of major flaws including minimal to no errors, including but not limited to grammatical errors. There is documented evidence of the student's participation in the course for this material work submitted.	<i>70-79</i>	<i>2.0</i>
<b>D</b>  <b>****</b>  <b>Pass</b>	Work is presented by the student but does not demonstrate a strong understanding of the material, assignment, lab, and/or other required class related activities.	<i>60-69</i>	<i>1.0</i>
<b>F</b>  <b>****</b>  <b>Fail</b>	The student did not complete an assignment by the acceptable timeframe, and/or student failed to follow instructions to show capacity to meet minimum requirements for the Assignment, Course, or Program.	<i>Less than 60</i>	<i>---</i>
<b>I / W</b>  <b>****</b>	<b>Incomplete/Withdrew</b> – The student's work is unfinished and cannot be examined in alignment with the instructions provided in the Program or Seminar requirements. Under Title 40, Texas Administrative Code section 132.061 (f) a student who is obligated for the full tuition may request an "incomplete" status if the student withdraws for an appropriate reason unrelated to the student's academic status within the policy allowable timeframe. A student receiving incomplete status may re-enroll in the Course during the 12-month period without payment of additional tuition. To be eligible for a grade of "Incomplete," refer to the policy on <i>Incompletes, Withdrawals, and Repeat Courses</i> . <b>Withdrew</b> – The student withdrew from the Course or Program.		